

STERLING COMMUNITY CENTER, INC

MINUTES OF NOVEMBER 19, 2015

Board members present: Bob Oakes, President; Melissa Daugherty, VP; Debbie Debnam, Treasurer; Janette MacDonald, Trustee; Mel Hutchinson, Trustee; Leora Pooler, Trustee; Terry Buffo, Trustee; Rochelle Hanson, coordinator; Grace Merkes, member. Quorum met.

Meeting called to order by Bob Oakes at 5:45 at SCC conference room

1. Motion to approve agenda by Debbie Debnam, 2nd by Terry Buffo, no discussion or opposition.
2. Motion to approve Oct. minutes by Debbie Debnam, 2nd by Terry Buffo. No discussion or changes.
3. Treasurer's report given by Debbie Debnam. Motion to approve report for audit by Leora Pooler, 2nd by Janette MacDonald. Debbie presented 2016 operating budget. Discussion followed and Debbie will make slight revisions.

The following items were discussed under OLD BUSINESS.

1. Gym projector. Cage ordered, Paul will install.
2. Phone system training was held. There are still problems. Rochelle has called ACS.
3. Security camera upgrade—motion made by Melissa, 2nd by Terry to purchase 12 camera unit from Costco for \$1700.00 plus freight. Will get the person from ACS to install.
4. Rasmuson Tier 2 Grants on hold until spring.
 - A. Baseball/soccer field—need volunteers for work on fence.
 - B. Playground & Pavilion area.
 - C. Hockey Rink—AWW plywood on inside rink wall installed (have 10 gallons paint, will paint next year). Need to finish plumbing & siding & fascia on equipment room. We have the siding & fascia.
 - D. Post Office— Roof needs redone. 2 windows, 2 doors & skirting were installed. We have paint.
 - E. School House/Teen Center—gas piping, foundation flashing, back door repair and painting need done. We have the paint & flashing.
 - F. Storage, office, exercise, etc. addition on hold until a grant is procured.

5. Raffle is going well, not many tickets left. Meat was purchased. Drawing will be Dec. 19th at 3 p.m. Rochelle has taken the Gaming Permit test and past.
6. Locks were purchased for kitchen, office & library cabinets but addition piece of metal is ordered. Everything is here and Nathan will finish up after his vacation.
7. Card Street Fire—still need to have meeting to address good and bad. Rochelle stated there is a Borough Incident Command Training Dec. 14-16.
8. Rochelle gave facility update and calendar was reviewed.
9. Arts & Craft Show a success. Proposed to get addition deposit to prevent early departures and cleaning.
10. Will purchase 2 tape applicator machines from Amazon (\$124.15 each) for painting of lines for pickle ball and roller derby on gym floor.

The following items were discussed under NEW BUSINESS

1. Operation budget for 2016 covered during Treasurer's Report. Will make a few changes. Will do the Capital budget at the next meeting.
2. Jerry Seims donated \$500.00 to the Center. Will discuss creating Afterschool Camp Scholarships at a later meeting.
3. Feb.13, 2016 Fundraiser menu will be potato, beef & pork tenderloin, Tiger prawns, salad, bread, dessert. Michael Evan will prepare the meal. Rochelle will look for servers. Grace will be in charge of donations. Rochelle has tickets and is working on poster.
4. Will donate \$100 to Sterling Senior Center for Thanksgiving & Christmas Food Boxes.
5. Rochelle discussed Pick Click Give. We have banners and PCG will assist with advertising if we provide photos of events.
6. We will be purchasing insulation for ducting and a door vent for telecom room. We will also buy door vents for the storage room off gym to prevent freezing.
7. Expired banners were discussed. Decided to leave old banners up until there were new ones to hang. Grace will follow up on BP banner.
8. Employee evaluations were discussed.

Leora made a motion to adjourn, 2nd by Terry. Meeting adjourned at 8:25 p.m.

NEXT MEETING 5:45, Thursday, Dec. 17, in the SCC Conference Room.