

**STERLING COMMUNITY CLUB, INC.**  
**MINUTES OF DEC. 11, 2014**

Board Members present: Bob Oakes, President, Melissa Daugherty, VP, Debbie Debnam Treasurer, Debbie Bass, Secretary, Terry Buffo, member, Art Brown, Trustee, Renae Wall, coordinator, Leora Pooler, trustee, Rochelle Hanson, coordinator, Grace Merkes, member. Quorum met.

Meeting called to order by Bob Oakes at 5:47 p.m. at SCC conference room.

1. Motion to approve agenda by Melissa, 2<sup>nd</sup> by Debbie Debnam. No opposition
2. Motion to amend/approve November minutes by Debbie Debnam, 2<sup>nd</sup> by Art, no opposition.
3. Treasurer's report by Debbie Debnam- Motion to approve for audit made by Leora, 2<sup>nd</sup> by Art. No opposition.
4. Quick Books Report by Debbie Debnam. Motion made by Debbie Debnam to approve 2015 Operating Budget with projected negative balance of \$13,370.95. 2<sup>nd</sup> by Leora. No opposition.
5. Report on Grant money by Bob. Borough Grant for Emergency Generator \$35,000.00 need to purchase before May. Grace reported on information from Trustworthy regarding Generator. Bob to research after the 1<sup>st</sup> of the year.

**OLD BUSINESS:**

1. Construction Update: Bob, See project list. No change, need to have a work session before the end of the year to prioritize so can work into 2015 budget. Meeting to be held Dec. 15<sup>th</sup> at 2:30.
2. Door entry system door lock need to be reprogrammed. Art is working on.
3. Revenue Sharing meeting – Debbie Debnam will work with the seniors to help us work together better, no change.
4. Welcome to Sterling Sign permit is up for renewal. Debbie Debnam is working with the borough & state. Will send in \$100 for the renewal.
5. Well paperwork for class B well submitted, water test completed requested well log. No change.
6. Admin Interviews- Great interviews, Rochelle Hanson was hired. Discussion on hiring another person?
7. Membership/Banner sales.
8. ABC Board has submitted paper work to the district attorney for not having a permit, have not heard anything yet.
9. Need fire system inspections – sent email to Mike for fire pump inspections. Reply back from Mike, there will be no charge.
10. Holiday Food Baskets- Art reported 63 baskets, Seniors to pack up boxes on the 20<sup>th</sup>.
11. Annual Fund Raiser – Need food ideas & donation items, Hee Haw theme. Decided upon BBQ Ribs, Roasted Tenderloin, beans, corn, corn fritters, coleslaw, corn bread & apple pie . \$30. Per person. Rochelle to contact River city youth to

- serve, need at least 15 people. Grace to ask Tim Navarre to be auctioneer.  
Everyone get out and ask for donations.
12. Workshop update; Core Value- Connecting Community, Purpose: Foster, Nurture & Connect Family & Community. Debbie Debnam moves to accept Core Value, Melissa 2<sup>nd</sup>, no discussion, no opposition. Grace is working to find out what is required to change our entity name to Sterling Community Center Inc. Next workshop with Lynn on January 5<sup>th</sup> at 2:30.
  13. Pick-Click-Give, Grace is working on this. Can sign up Feb. thru May.
  14. Birch-Americore position split with us, Head Start & Senior Center for health & youth programs- Melissa update. Put in application, extended the deadline to January.
  15. Renae/Rochelle- facility update. See attached.

### **NEW BUSINESS:**

1. Operating & Capital Budget for 2015- Parking Upgrades (gravel for now) Will discuss at Monday's meeting. See attached minutes from meeting.
2. Do we want the new domain name "Sterling Community" and e-mail forwards? Yes to domain name, Debbie to send out flash of all email addresses.
3. Do we add a second position to our staff? Bob thinks it will pay for it self. Grace suggested maybe can work on commission to bring in members and banners. Re-address after Rochelle has a month on the job.
4. Raffle-Select a champion to move this forward.
5. Annual Meeting – do we change by laws to add alternate board members, Deb Debnam, Debbie Bass, Art Brown & Robyn Williams terms are up. Several of these took over for people who resigned in the last two years. Will have a work session on by laws @ 4:00 with board meeting to follow Jan 19<sup>th</sup>, 2015 at 5:45.
6. We need a new Registered Agent to replace Jean Kimple. Deb Debnam moves Bob Oakes be the new Registered Agent. Leora 2<sup>nd</sup>. No discussion, no opposition. \$25.00 fee to change
7. Review Event Calendar.
8. Rasmuson Tier 2 Grants, need to prioritize the work and appoint champions for each project. Baseball/soccer field, Playground & pavilion area, Hockey rink, Post Office, School House, Storage, office, exercise, etc. room addition. Will need another workshop.
9. Discussion on memorial to be organized by Melissa and held at SCC on Dec. 17<sup>th</sup>. Dinner and Auction. No time yet.
10. Far North Derby has to volunteer at least 1 hour a month, possibly to clean gym floors.
11. Feb. 3<sup>rd</sup> will have a meeting at 4:30 to discuss fundraiser.

**Motion made by Debbie Debnam to adjourn, 2<sup>nd</sup> by Leora, meeting adjourned at 5:59 p.m. Next meeting January 19<sup>th</sup> at 5:45 in SCC Conference Room. By-law meeting at 4:00 before the board meeting.**