

**Sterling Community Club, Inc.**  
**Minutes of May 8, 2014**

Present: Bob Oakes, President; Debbie Debnam, Treasurer; Grace Merkes, Member; Terry Buffo, Member; Art Brown, Trustee, Lynn Lockner, Vista; Debbie Bass, Secretary; Renae Wall, coordinator.

Meeting called to order by Bob Oakes at 5:45 pm at SCC Conference Room.

1. Motion to approve agenda by Debbie Debnam, 2<sup>nd</sup> by Art Brown.
2. Motion to approve May minutes by Debbie Debnam, 2<sup>nd</sup> by Terry.
3. Treasurer's report given by Debbie Debnam. Checks to be cut to Mike's Welding, Sherman's Signs and Insurance. ACS, Guardian, Enstar, Sparnard and HEA all on auto pay. Motion by Terry to accept treasurer report for audit, Art 2<sup>nd</sup>.
4. Report on Grant money by Bob, Grant Monies remaining \$80,820.32. AK State Grant; Borough Community Revenue Sharing \$6,601.00; Emergency Generator \$35,000.00 from Borough; \$300,000 approved for reimbursement and storage room. State audit completed and approved by state for 2012, \$5,000 of \$10,000 is paid to Foster CPA. Closed out Rasmuson grant, need to send them pictures of our facility with items they purchased.

**Old Business**

1. Construction Update: Bob Oakes
  - a. 30' wall pads for north gym wall still not ordered
  - b. Concession & Vending equipment mostly here; pizza oven to be here Monday or Tuesday;
  - c. Candy machine to be fixed
  - d. Street LED sign purchased, second hand, need to drive piling and install
  - e. Having problems with outdoor security cameras wiring need wiring harnesses modified, indoor cameras work, need to put up signs that state under surveillance.
  - f. Window Coverings for office installed
  - g. Paperback bookshelves installed and new office cabinets are installed.
  - h. City of Soldotna is donating shelving units from old library, T shaped, will use for storage, have not arrived yet.
  - i. Still looking to get Emergency Generator bids, grant extension requested approved for another year at no cost to SCC
  - j. Projectors & Screens for library & gym are here - Paul Wright will install
  - k. Base molding to complete locker rooms is here, locker room shower end panels need installed.
  - l. New bathroom panel for woman's bathroom still needs to be installed
  - m. Door entry system received (needs programming)
  - n. Alarm system is being installed. Your pass codes will work with both systems.
  - o. Will look at installing a Quartz shelf in kitchen over steam table, DEC approved.
  - p. PA and sound system still needs installed after office cabinets are completed.
2. Marylynn Albrite to reorganize all books and has the freedom to do what needs to be done, Art to help.
3. Need gas hooked up to school house, to be done this summer.
4. DEC waste water system permit completed, temporary use permit expires June 1<sup>st</sup>, Grace spoke with borough on class of the well.

5. Purchased 15 - 8 foot banquet tables (all table carts are on loan from CBC until we decide what type we need)
6. Lynn and Renae attending Soldotna Chamber breakfast on Tuesday and to inform on all the benefits.
7. Safety walkway Plan, Renae has name of new Principle, Lynn & Renae to work on that plan.
8. Purchased a floor scrubber for the gym
9. Woman's Roller Derby use Contract, Renae to e-mail, read and discuss next meeting.
10. Renae Wall –facility update. Pickle ball, one day a week, on Wed. 1:30 to 3:30 p.m through May. Basketball-Conway Seavey leading this, one night a week, Thursdays 7-9 pm. Zumba is now 2 not 3 nights per week. Membership: currently 101 members, 66 adult's, 35 minors. 24 memberships will expire in June; send card & bill for next year. Working on updating e-mail addresses for members, consider doing a SC Center newsletter in the future. Jason met with Renae and gave an outline of what he thinks needs done for kitchen policies, waiting for his follow-up. Landscaping a possible master gardeners project, Renae to e-mail board with idea's and cost. Renae to work with Lynn and volunteers to cover desk, as she will need more time off this summer for her business.
11. Renae working on the annual Event Calendar.
12. Volunteers needed for the Sterling Senior Center Fun Run.
13. Sterling Elementary School's response, gave us a copy of their Certificate of Insurance, requested that their borough attorney help write an agreement for both parties to sign, Sent document to principal, not doing anything until New Principal.
14. Computer safety software received and Dan installed.
15. Lynn Lockner our new Vista person started work.

### **New Business**

1. State DOT will meet at SCC for public meeting on June 25<sup>th</sup> from 7 to 9 PM, updating public on Sterling Hwy project.
2. State DOT doing an informational meeting in conference room Tues. May 20 at 7 pm, regarding the current Sterling Hwy pavement project.
3. Do community service meetings require a contract and or deposit - public meetings will be covered under our, liability, no deposit, will look into a short contract form
4. SC Center clean up day, May 31, reorganize, discard and come up with plan to put things away
5. SCC garage sale to get rid of unwanted items. Lynn to look into listing on Craig's list.
6. This year's insurance policy is \$9,238 and due May 17 to Brown Agency,.
7. Workman's comp audit, we are required to pay comp on money we pay for cleanup, instructors, etc.
8. Robert's rules of order training, Debbie Debnam to put together info and have class later in the fall.
9. Per Grace need to get more people to sign up for Fred Meyer donation, received \$43 from Fred's, put checks in cash register under donation.
10. Need ideas for the museum, need a plan, more parking needed.

**Debbie Debnam made motion to adjourn and Art 2<sup>nd</sup>, meeting adjourned at 7:10 pm. Next meeting- 5:45 June 19<sup>th</sup> in the SCC Conference Room**