

**STERLING COMMUNITY CENTER INC.**  
**Minutes of December 15, 2016**

Board members present: Bob Oakes, President; Leora Pooler, VP; Debbie Debnam, Treasurer; Donna North, Secretary, Terry Buffo, Trustee; Debbie Bass, Trustee; Janette McDonald, Trustee; Scott Ruby, Trustee. Rochelle Hanson, Facilities Manager. Quorum met.

Meeting called to order by Bob Oakes at 5:45 p.m. at SCC Conference Room.

1. Motion to approve agenda by Janette McDonald, 2<sup>nd</sup> by Debbie Bass. No discussion or opposition.
2. Motion to amend/approve Nov. minutes by Janette McDonald, 2<sup>nd</sup> by Terry Buffo. No discussion or opposition.
3. Treasurer's report given by Debbie Debnam. Motion to approve for audit by Donna North, 2<sup>nd</sup> by Debbie Debnam. No discussion or opposition. Motion to transfer necessary funds in the Gaming Acct. to the General Fund prior to Dec. 31, 2016, as a donation. Motion by Debbie Debnam, second by Leora Pooler. No discussion or opposition.
4. Quick books report by Debbie Debnam, no discussion or opposition.

**OLD BUSINESS**

1. Security camera upgrade. Two 1 TB backup hard drives have arrived and are ready for installation. Done.
2. Private funding grants. They are listed in order of priority (see Capital Project List).
  - A. Baseball/soccer field will try and get some volunteers to work on the fence in the spring.
  - B. Playground and Pavilion area. On hold until we have a champion and funds for completion. Will look into possible grant.
  - C. Hockey rink. AWW plywood added to inside rink wall. (will wait until 2017 to paint, we have 10 gallons), still need to finish water plumbing.
  - D. Post Office. Still need to paint (we have the paint) but need to get 2 more windows. The roof also needs completely redone.
  - E. School House/Teen Center. Gas piping, foundation flashing, back door repair & painting still needs to be done. We have the paint; need volunteers.
  - F. Storage, office, exercise, etc. addition
3. Duct insulation & door vents for the telecom room before winter. Bob is working on and to look at another modification.
4. School/Community Center Evacuation Plans for lock down completed. Rochelle has plan.
5. Summer Carnival update. Rochelle- Sat. June 17, tentative date.
6. Do we invest any of our money or keep it in the bank, still working options.
7. Grind (from 56 to 78 Sterling Highway improvements) Rochelle is working on this. Not doing this year.
8. Rochelle- facility update. See attached.
9. Dirt, fence, backstop & pavilion work. Froggy will work with Calin McKenzie on the cost of a pavilion roof move. Cost estimate of the frame work & door for the pavilion is \$3,000 to \$3,500. Not done this year. Getting grants in order.

10. Pavilion & playground design, Soldotna Community Schools program class Oct 13th thru Nov 10th on Thursday evenings. Leora, Deb and Amanda attended class. Design completed. Discussion to remove playground equipment and possibly sell or donate to school.
11. LDS youth have done a lot of work at the center this summer.
12. Office ventilation, Bob will work with Terry Stone of Glacier Electric. No progress and nothing done yet.
13. Community Funding Priorities from Sept. 13<sup>th</sup> meeting—paperwork has been submitted.

## **NEW BUSINESS**

1. Melissa- Red Cross member now. Updated Board on sequence of events in case of disaster. Debbie offered possible use of school house as command or communications center in future.
2. Hot water has a temporary fix. Need to get with Redoubt to identify a red water line that is causing our problems.
3. Greenhouse- Possible grant. Gardening classes? Community garden?
4. Need to drain fire water dry system legs before freeze up. Terry has completed. Rochelle took notes and pictures.
5. Incident with man lift. Need to put a charging procedure into place. Man lift is repaired. Need to be more observant of what is going on in the center. Never charge batteries on man lift in room again.
6. Freezer Pleezer- Tickets still being sold. Drawing to be held on December 17<sup>th</sup>.
7. Enrollment in the After School Program is low and running at deficit. Motion from last meeting to cancel program at year end if no community support. After surveying current participant's decision made to end current program. Connie will remain until year end.
8. Liquor permit has been pushed back, Biannual report must be completed. Scott has offered to take on this task.
9. Caring Hands Project. Bob and Debbie have met with Maggie and Jeff to form this community based project. Motion made by Scott to form committee and promote Caring Hands. Second by Bob. Debbie and Rochelle are working on a 'Caring Hands' flyer.
10. We will again offer December free days during Christmas break.
11. As of January 1, 2017, the Center must charge sales tax on all consumable items. We must apply for sales tax form.
12. Discussion on possible changes to next year's Community Fundraiser. Areas for improvement identified. Also possibly moving to another month and limiting tickets.

## **PUBLIC COMMENT**

## **NEXT MEETING –January 19, 2017 @5:45 SCC**

Motion to adjourn at 19:15 by Bob, 2<sup>nd</sup> by Debbie