

STERLING COMMUNITY CENTER, INC.

ANNUAL MEETING MINUTES FOR MARCH 2,2015

Board members present: Bob Oakes, President; Melissa Daugherty, VP; Debbie Debnam, Treasurer; Debbie Bass, Secretary; Terry Buffo, Member; Art Brown, Trustee; Leora Pooler, trustee; Rochelle Hanson, Admin Asst.; Grace Merkes, member; Wayne Debnam, member, Janette MacDonald, member, Jordan Fletcher, assistant. Quorum met.

Meeting called to order by Bob Oakes at 5:52 p.m. at SCC conference room.

1. Motion to approve agenda by Art, 2nd by Debbie Debnam. No discussion or opposition.
2. Motion to amend/approve March minutes by Leora, 2nd by Melissa. No discussion or opposition.
3. Treasurer's report by Debbie Debnam- Motion to approve for audit made by Leora, 2nd by Melissa. No discussion or opposition.
4. Quick books report by Debbie Debnam, Annual Fundraiser report given, not final. See attached.
5. Report on Grant money by Bob:
 - a. Borough Grant for Emergency generator \$35,000.00. Bob is working with Trustworthy hardware.
 - b. Community revenue sharing, Can turn in grant report as we have paid \$6601.00 in utility bills
 - c. No discussion on financials or opposition.

ELECTION OF SCC BOARD OF DIRECTORS: Deb Debnam, Debbie Bass, Robyn Williams, Janette MacDonald & Mel Hutchison were elected to the Board.

ANNUAL PRESIDENT'S REPORT: SEE ATTACHED. Rochelle to make survey sheet for events and get a suggestion box.

OLD BUSINESS:

1. Article changes- Articles revision vote for name change to Sterling Community Center Inc. and adding two additional trustees. Motion made by Lynn and second by Melissa to approve. No discussion or opposition. See attached amended articles.
2. Annual fund raiser- Purchased event insurance for selling liquor and a liquor permit.
 - a. Review lessons learned. Box not checked on insurance form for liquor..
 - b. Thank you notes- Head Start
 - c. More people walking around during event selling split the pot tickets and more prize balloons.
3. Gym projector- Paul Wright will have a demo for us within the next month. \$3,500.00 to \$4,000.00.
4. Well paperwork for Class C well submitted and approved. Water test is once a year.
5. Fire extinguisher & range hood inspections completed. Range hood had never been hooked up.

6. Rasmuson tier 2 Grant's need champions for each project, they are listed in order of priority, storage (f) is #1 with the state.
 - a. Baseball/soccer field
 - b. Playground & pavilion area
 - c. Hockey rink
 - d. Post office
 - e. School house-Teen center
 - f. Storage, office, exercise, etc. Room addition.
7. Raffle- select a champion to move this forward at April's meeting. Draw ticket at next year's annual fundraiser.
8. Facility use discipline guidelines completed.
9. Rochelle & Jordan, facility update. See attached. Rochelle suggested we get Terry something for all he does for the center.
10. Review event calendar.

NEW BUSINESS:

1. We need a new laser copier, type & how much do we spend? Deb Debnam did research, HP laser \$575.00 and up. Debbie Debnam made motion to buy a new copier, Janette 2nd. Deb Debnam to make this purchase.
2. Need new insurance quotes as our insurance policy is up May 17, 2015.
3. Volunteer hours, donations & miles need logged and turned in for 2014, Debbie Debnam has a form to fill out. Board members to keep track of time and document.
4. Boys and girls Club would like to use our facility for indoor soccer, Rochelle is working this. How will we handle rates and commitments when SCC is booked for other events?
5. Work Session Meeting with Lynn March 30, 2015 at 4:00.
6. The 4 alternates not yet appointed by the board. Grace suggested we look at bylaws and make some policy regarding alternates in June.
7. Grace to check with attorney as to what day he is available to discuss liability with the board.

ELECTION RESULTS:

Debbie Debnam nominates Robyn for Secretary, Leora 2nd, no discussion or opposition.
Leora nominates Debbie Debnam as Treasurer, Janette 2nd, no discussion or opposition.
Leora nominates Melissa as V.P., 2nd by Janette, no discussion or opposition.
Debbie Debnam nominates Bob as President, Leora 2nd, no discussion or opposition.

PUBLIC COMMENT:

**NEXT MEETING 5:45, APRIL 7TH IN THE SCC CONFERENCE ROOM.
BOARD TRAINING MEETING TO BEGIN AT 4:00 P.M. ON 04/07/2015**

MOTION TO ADJOURN by Debbie Debnam, 2nd by Janette. Meeting adjourned at 7:15 p.m.